



North Central State College  
**MASTER SYLLABUS**  
**2019-2020**

- A. Academic Division: Liberal Arts
- B. Discipline: Human and Social Work Services
- C. Course Number and Title: HMSV1170 Directed Practice/Seminar I
- D. Course Coordinator: Molly McCue, MSW, LISW, Christine Lynch, MSW, LSW  
Assistant Dean: Dr. Steve Haynes

Instructor Information:

- Name: [Click here to enter text.](#)
- Office Location: [Click here to enter text.](#)
- Office Hours: [Click here to enter text.](#)
- Phone Number: [Click here to enter text.](#)
- E-Mail Address [Click here to enter text.](#)

- E. Credit Hours: 3  
 Lecture: 2 hours  
 Directed Practice: 1
- F. Prerequisites: HMSV1020, HMSV1030, ENGL 1010 (c)
- G. Syllabus Effective Date: Fall, 2019
- H. Textbook(s) Title: None
- I. Workbook(s) and/or Lab Manual: None
- J. Course Description: This course will introduce the student to the components of professionalism and the challenges facing those who are in the profession of Human and Social Worker Services. This course also provides a practicum orientation to prepare students for the Human and Social Work Services Program. Students will also complete 75 hours of directed practice.
- K. College-Wide Learning Outcomes:

College-Wide Learning Outcome	Assessments - - How it is met & When it is met
Communication – Written	
Communication – Speech	Facility Case Study Presentation; weeks 10-16; Oral Communication VALUE Rubric as assigned.
Intercultural Knowledge and Competence	
Critical Thinking	
Information Literacy	
Quantitative Literacy	

L. Course Outcomes and Assessment Methods:

Upon successful completion of this course, the student shall:

<b>Outcomes</b>	<b>Assessments – How it is met &amp; When it is met</b>
1. Demonstrate knowledge of professionalism and identify characteristics of a successful human and social work services professional.	Class discussions, quizzes, one (1) minute reaction papers - throughout the Semester.
2. Identify and apply strategies that incorporate professionalism within human and social worker service work environment.	Class discussions/presentation, 75 hour on site experience as assigned – last half of the semester
3. Develop knowledge and skills necessary to be an effective human and social work service worker.	Class discussion/presentation, student/site supervisor evaluation throughout semester
4. Demonstrate good work habits and attitudes while attending 75 hour practicum experience.	Student/site supervisor evaluation end of 75 hour practicum
5. Describe their practicum experience.	Class presentation as assigned – last half of the semester

M. Topical Timeline (Subject to Change):

1. Introduction
2. Human and Social Worker Services Program Orientation
3. Self-Awareness
4. Confidentiality
5. Time Management
6. Professional Boundaries
7. Professional Burnout
8. Selection of Practicum Experience
9. Case Study Presentations

N. Course Assignments:

1. Completion of 75 hours of Directed Practice
2. Assigned reports
3. Presentation of Facility Case Study
4. Self-Assessment
5. Class discussion/activities
6. Quizzes
7. Attendance/participation
8. Mid-Term and Final exams

O. Recommended Grading Scale:

<b>NUMERIC</b>	<b>GRADE</b>	<b>POINTS</b>	<b>DEFINITION</b>
93–100	A	4.00	Superior
90–92	A-	3.67	Superior
87–89	B+	3.33	Above Average
83–86	B	3.00	Above Average
80–82	B-	2.67	Above Average
77–79	C+	2.33	Average
73–76	C	2.00	Average
70-72	C-	1.67	Below Average

67-69	D+	1.33	Below Average
63-66	D	1.00	Below Average
60-62	D-	0.67	Poor
00-59	F	0.00	Failure

P. Grading and Testing Guidelines:

Click here to enter text.

Q. Examination Policy:

Click here to enter text.

R. Class Attendance and Homework Make-Up Policy:

Click here to enter text.

S. Classroom Expectations:

Click here to enter text.

T. College Procedures/Policies:

**Important information regarding College Procedures and Policies can be found on the [syllabus supplement](#) located at <https://sharept.ncstatecollege.edu/committees/1/curriculum/SiteAssets/SitePages/Home/SYLLABUS%20SUPPLEMENT.pdf>**

**The information can also be found** Choose an item.