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1. Utilize the “Find” box in the toolbar or Right-click anywhere on page and select “Search” from dialogue box
2. Type a keyword or character string for document search to execute.
3. Click right arrow (or simply press “Enter”) for next occurrence or left arrow for previous occurrence.
4. Click hyperlinked policy/procedure/form number to take you directly to that document.
5. Click x to close search dialogue box.

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INTRODUCTION
BOARD OF TRUSTEES AND ADMINISTRATION .............................................................. i
FORWARD ......................................................................................................................... ii
INSTITUTIONAL VISION, MISSION AND STRATEGIC PLAN STATEMENTS ............ iii
INSTITUTIONAL IDENTITY (FUNCTIONAL MISSION STATEMENT) ....................... iv
CONSTITUENCIES SERVED (FUNCTIONAL MISSION STATEMENT) ..................... v

PART I: GOVERNANCE POLICIES

3357:13-1 ENDS

01-00 .................................................................................................................... Global ENDS Policy
01-10 .................................................................................................................... Diversity ENDS Policy
01-20 .................................................................................................................... Equal Opportunity ENDS Policy
01-30 .................................................................................................................... Career Readiness and Development ENDS Policy
01-40 .................................................................................................................... Transferability ENDS Policy
01-50 .................................................................................................................... Enrichment ENDS Policy

3357:13-2 GOVERNANCE PROCESS

02-00 .................................................................................................................... Global Governance Commitment Policy
02-10 .................................................................................................................... Governing Style Policy
02-20 .................................................................................................................... Board Job Description Policy
02-30 .................................................................................................................... Board Members Code of Conduct Policy
02-40 .................................................................................................................... Cost of Governance Policy
02-50 .................................................................................................................... Chief Governance Officer’s Role Policy
Board Secretary’s Role Policy
Agenda Planning Policy
Board Committee Principles Policy
Board Committee Structure Policy

3357:13-3 BOARD-PRESIDENT RELATIONSHIP

Global Board-CEO Delegation Policy
Unity of Control Policy
Delegation to the CEO Policy
Accountability of the CEO Policy
Monitoring CEO Performance Policy

3357:13-4 EXECUTIVE LIMITATIONS

Global Executive Limitations Policy
Communication and Support to the Board Policy
Treatment of Consumers Policy
Treatment of Employees Policy
Compensation and Benefits Policy
Financial Planning and Budgeting Policy
Financial Conditions and Activities Policy
Asset Protection Policy
ENDS Focus of Grants and Contracts
Emergency CEO Succession Policy

PART II: OPERATING POLICIES AND PROCEDURES

3357:13-11 BOARD OF TRUSTEES

Legal Authority
Membership Board of Trustees
Oath of Public Office
Oath of Executive Office
Procedures
Duties of Board Officers
Removal of Trustees
Bonding of Officers and/or Employees
Committees of the Board
Board Meetings
Board Agenda
Amendment of Rules and Regulations
3357:13-12 THE ADMINISTRATIVE ORGANIZATION

12-03 Diversity, Equity and Equal Opportunity Policy
12-031 Diversity, Equity and Equal Opportunity Procedure
12-07 College Standing Committees
12-071 Academic Program(s) Advisory Committee Handbook
12-08 North Central State College Foundation
12-091 Management Rights
12-092 Governance
12-093 NCSFA Business and Operations
12-094 Negotiations
12-095 Contract Duration
12-10 Institutional Review Board (IRB) Policy
12-101 Institutional Review Board (IRB) Procedures
12-101a Institutional Review Board Application Form
12-101b Institutional Review Board Informed Consent Form
12-101d Institutional Review Board Change Form
12-101e Institutional Review Board Continuation Form
12-15 Policy Development and Review Policy
12-151 Policy Development and Review Process
12-20 Program Integrity/Assessment Framework Policy
12-21 Assessment of Student Learning Policy
12-211 Assessment of Student Learning Process
12-22 Institutional Service and Program Review Policy
12-221 Institutional Service and Program Review Process
12-222 Academic Department/Program Review Manual
12-222a Academic Department/Program Scoring Matrix Rubric
12-223 Support Service Department Review Manual
12-23 Curriculum Review Policy
12-231 Curriculum Review Process

3357:13-13 ACCESS TO INSTRUCTION (GAINING CREDIT)

13-01 Graduation Requirements Policy
13-011 Graduation Procedures (Petition to Graduate)
13-02 Guarantee of Graduate Job Competency Policy
13-03 Policy on General Education
13-04 Independent Study
13-04a Independent Study Form
13-04b Independent Study Plan of Study Form
Admission Policy
Transfer Credit Policy
Procedures for the Transfer of Credit into the College
Transfer Credit Contract
Transfer Module
Transition of College Credit Plus (CCP) Students Following High School Graduation
Articulation Credit (High School)
Prior Learning Assessment (PLA)/Competency Based Education (CBE) Credit Policy
Application for Credit by Examination
Prior Learning Assessment (PLA)/Competency Based Education (CBE) Procedure
Life Experience Credit Policy
Life Experience Credit Procedure
Life Experience Credit Request Form
Life Experience Credit Payment Slip
Life Experience Credit Faculty Compensation Form
Life Experience Credit Checklist for Students
Life Experience Credit Checklist for Faculty Advisors
Life Experience Credit Checklist for Department Chairs
Non-Credit
Course Auditing Policy
Program Sixty

3357:13-14 Teaching & Learning (Academics)

Academic Calendar
Academic Freedom

Curriculum/Courses (04-14)
Standardized Assignment of Credit Hours Policy
Assignment of Credit Hours Carnegie Chart
Accreditation
Curriculum Revision
Course/Program Revision Proposal Form
Syllabi for Courses
Course Master Syllabus Template
Course Syllabus Template
Section Numbers for Course Scheduling
Course Prerequisites
Course Prerequisites Waiver Form
Special Topics Courses
Contact Hour Fee Policy
Contact Hour Fee Calculations
Associate of Technical Studies Degree Program (ATS)
Application Procedures for Admission to the Technical Studies Program
Application for Admission to ATS Degree Program
Associate in Technical Studies Degree Program (ATS) (One Year Option)
Application for Admission to ATS Degree Program (One Year Option)
Distance Learning
Intellectual Property

Advising (15-24)

Advising System and Services Policy
Request for a Change in Faculty Advisor Form
Procedures for Connection-Entry-Progress & Completion Advising
Advising Procedures for Business, Industry, and Technology
Advising Procedures for Health Sciences Technology
Advising Procedures for Liberal Arts and Transfer
Curriculum to Follow to Evaluate Student Current Status

Academic Major Policy

Procedures for Declaring/Changing an Academic Major
Change of Major Form (Student)
Change of Major/Removal from Classes Form (Advisor)
Student Academic Report (STAR) Notification Policy (Academic Alert)
Student Academic Report (STAR) Notification Procedures (Academic Alert)
Advising Documentation Policy

Assessing Incoming Students’ Readiness Skills (Student Placement) Policy
Assessing Incoming Students’ Readiness Skills (Student Placement) Procedures
Assessment Waiver Form
CCP Placement Pre-requisite Override Form for Math and English Placement
First Year Experience (FYEX) Waiver Form

Standardized Testing Cutoff/Placement Scores w/ Accuplacer Next Generation
New Student Orientation Policy

Academic Milestones Policy

Academic Milestones Definitions and Procedures
Listing of Academic Milestone Courses
Classroom Checkpoints for Milestone Courses

Student Examinations/Grading (25-39)

Student Examination Policy
Course Grading Policy & Required Grading Scale
Course Grading Procedures
Proper Handling of Grades
Academic Records Retention
Incomplete Grades
Incomplete Grade Agreement
Unresolved “NR”(Not Reported) Grades
Mid-Term Course Grading Policy
Mid-Term Course Grading Procedure
Cumulative Grading System Policy
Calculating the Cumulative Grade Point Average
Academic Grade Appeal Policy
14-291  Academic Grade Appeal Procedure
14-291a  Academic Grade Appeal Form
14-30  Grade Change Policy
14-30a  Grade Change Form
14-31  Grade Replacement Policy
14-32  Grade Forgiveness Policy
14-32a  Grade Forgiveness Form
14-33  Dean’s List Policy

Attendance (40-49)
14-40  Student Attendance and Engagement Monitoring Policy
14-401  Procedures for Monitoring Student Attendance
14-402  Procedures for Monitoring Student Engagement
14-41  Mediated Course Drop Policy
14-411  Mediated Course Drop Procedure
14-411a  Course Drop/Add Form
14-42  Late Registration Policy
14-42a  First Day of Class Registration Form
14-42b  Course Drop/Add Form
14-44  Administrative Withdrawal Policy
14-45  Late Withdrawal Policy (Student Initiated)
14-451  Late Withdrawal Procedure (Student Initiated)
14-451a  Late Withdrawal Form (Student Initiated)

Course Miscellaneous (50-64)
14-50  Course Cancellation Policy
14-501  Course Cancellation Procedure
14-52  Student Field Trips
14-52a  Student Field Trip Request Form
14-52b  Field Trip Waiver of Liability / Hold Harmless Agreement
14-52c  Student Participating in a Field Trip Form
14-53  CIS Computer Lab Usage Policy
14-531  Open Computer Labs
14-531a  Student Permission Form for Open Computer Labs Off-hour and Unsupervised
14-55  Policy on Videotaping
14-56  Policy on Human Subjects Research
14-56a  Application for Approval to use Human Subjects in Research
14-57  Complimentary Textbooks Policy
14-58  Textbook Selection Policy

LEARNING (STUDENT RESPONSIBILITY)

Academic Discipline (65-79)
14-65  Academic Integrity (Plagiarism)
Academic Honesty/Dishonesty

Standards of Satisfactory Academic Progress Policy

Standards of Satisfactory Academic Progress for Financial Aid

Academic Probation Policy

Academic Probation and VA Benefits Policy

Academic Suspension and Dismissal Policy

Readmission Procedures for Academically Suspended Students

Readmission Form for Academically Suspended Students

Developmental Education

Request for Tutoring Services Form

Tutor Application Form (Request to become a Tutor)

Support Services Policy for Students with Disabilities

Miscellaneous (80-99)

ACADEMIC SUPPORT (INSTITUTIONAL RESPONSIBILITY) (80-99)

Faculty Support/Work Environment

Internal Program Review

Criteria for Closure of Academic Programs

Proctoring Policy for COMPASS or Non-NC State Exams

Proctoring Service Procedures for COMPASS or Non-NC State Exams

Valuing Our Veterans Policy

Procedures to Support the Success of Veterans and Military Service Members

Military Students Called to Active Duty Policy

Veterans Benefits and Transition Act of 2018 Compliance Policy

Honors College Policy

3357:13-15 LEARNING SUPPORT (STUDENT SERVICES)

Code of Student Conduct/Discipline

Student Complaint Policy (other than discrimination/ harassment)

Procedures for Initiating a Student Complaint (other than discrimination/harassment)

Universal Complaint/Feedback Form

Discrimination, Harassment, Sexual Misconduct, Stalking, and Retaliation Policy

Discrimination Grievance Procedures (Title IX complaint filing)

Response to the Death, Serious Illness, or Injury of a Member of the Campus Community

Procedures for Responding to the Death of a Member of the College Community

Procedures for Responding to the Serious Illness or Injury of a Student

Expressions of Employee Acknowledgement

Consultation and Assessment Team for Student Issues Policy

Consultation and Assessment Team for Student Issues Procedures

Procedures for Responding to Suicidal OSU-Mansfield or NC State Students

Policy on Recommending Students for Employment

Reference Request and Student Authorization (FERPA Release)
Honorary Degree Policy

Posthumous Degree Policy

3357:13-16 PERSONNEL

Faculty Rank

Recruitment and Selection
Hiring Policy (Equal Employment Opportunity and Affirmative Action Statement
Hiring Procedure Guideline
Adjunct Hiring Procedures
Adjunct Approval Form
Temporary Agency Hiring Guidelines
Temporary Employee Assignments
Travel Expenses for Candidates of Employment
Determination of Faculty Qualifications Policy
Procedures for Determining Qualifications for Faculty
Faculty Qualification Exception Process
Minimum Criteria for Full-Time and Adjunct Faculty Positions
Official Transcript Requirement Policy
Rehiring of Retired College Employees Policy
Nepotism Policy
Affirmative Action
Reduction in Workforce Policy (Staff)
Guidelines for Identifying Positions for Layoff (RIF-Staff)

Contracts and Records
Individual Contracts and Evaluation
Personnel Files
Change of Address Procedure
Requests for Public Records Policy

Responsibilities/Duties/Ethics
Policy on Maintenance of a Drug-Free Workplace
Requirements of Work and Conduct Policy (for Staff)
Business Dress Policy for Staff Employees
Alcohol & Drug Policy (Employees, Students, & Guests)
Ethics Policy
Ethics Rules for College Employees
Conflict of Interest
Fraud
Attendance and Punctuality Policy (for Staff)
Attendance and Punctuality Procedures (for Staff)
Flexible Work Schedule Policy
Telecommuting Policy
Telecommuting Guidelines
16-281a Telecommuting Feasibility Assessment
16-281b Telecommuting Safety Self Audit
16-281c Telecommuting Agreement
16-282 Telecommuting Remote Use of College Resources

Performance Evaluation/Recognition of Personnel
16-301 Performance Evaluation Process for Non-Teaching Employees
16-31 Corrective Action Policy
16-311 Corrective Action Process
16-311a Corrective Action Form
16-32 Discipline/Discharge
16-33 Termination of Employment Exit Interview Policy
16-39 Outstanding Faculty/Staff Member of the Year Policy

Grievance Procedure
(see also)
15-03 Discrimination, Harassment, Sexual Misconduct, Stalking, and Retaliation Policy
15-031 Discrimination Grievance Procedures (Title IX complaint filing)
16-40 Employee and Guest Complaint-Appeals Policy
16-401 Procedures for Initiating and Employee or Guest complaint-Appeal
16-402 Faculty Grievance/Arbitration Procedure
15-021a Universal Complaint/Feedback Form
16-403 Student Evaluations
16-403a Student Evaluation Form

Compensation and Benefits
16-45 Fair Labor Standards and Wage Payment Act
16-451 Compensation Procedure
16-452 Faculty Workload
16-453 Adjunct Faculty Workload
16-454 Procedure on Compensation for Adjunct Faculty/Full-Time Faculty Overload
16-454a Request for Variance Form
16-454b Request for Variance From Standard Hourly Rates of Pay for P-T Instruction Form
16-46 Long-Term (Emergency) Substitute Compensation Policy
16-46a Emergency Overload Compensation Form
16-47 Adjunct Compensation for Non-Teaching Activities
16-48 Professional Growth Recognition Policy
16-491 Adjustment of Full-Time Staff Salaries
16-501 Benefits Summary – Full Time Employees
16-502 Benefits Summary – Permanent Part Time Staff
16-503 Benefits Summary – Permanent Part Time Faculty
16-504 Life Insurance Conversion
Emeritus Status Policy

Tuition Remission Policy (Full-Time Employees)

Application for Tuition Remission Form

Tuition Remission OSU-M (Shared Services)

Tuition Remission Policy Adjunct Faculty

Tuition Remission Policy, Part-Time Staff

Application for Part-Time Staff Tuition Remission

Tuition Reimbursement Plan Policy

Request for Approval of Tuition Reimbursement Form

Fee Authorization Agreement Between NCSC & OSU-M

Computer Purchase Policy (Full-Time Employees)

Employee Assistance Program

Teaching Opportunities for Staff Employees Policy

Leave of Absence

Leaves of Absence

Request for Leave Form

Earned Time Off (ETO/Vacation) for Full-Time Staff

Time Off (ETO) for Part-time Staff

Earned Time Off (ETO) for Adjunct Faculty

Sickness and Disability Policy

Personal Leave of Absence Policy

Leave to Attend Professional Workshops

Absence Due to Court Service (Jury Duty)

Bereavement Policy

Military Leave Policy

Extended Leaves of Absence Without Compensation Policy

Request for Extended Leave of Absence Form

Family and Medical Leave (FML) Policy

Family and Medical Leave (FML) Procedures

Procedures for Work Related Injuries

3357:13-17 BUSINESS OPERATIONS

Finance/Accounting (01-09)

Bank Reconciliations

Budget Procedures

Budget Transfer Form

Professional Development Fund (Faculty)

Integrated Planning and Resource Allocation Policy

Integrated Planning and Resource Allocation Procedure

Investment Policy
Receivables (10-19)
17-101  Daily Receipt Procedures
17-102  Incoming Mail/Cash Procedure
17-103  Collection and Depositing of Fees (CDC NCState/OSU-M)
17-104  Sales and Services Revenue Procedures
17-12   Student Tuition and Fees Policy
17-13   Student Responsibility to Pay Policy
17-131  Student Financial Responsibility for Registration/Deregistration Procedure
17-132  Student Accounts Receivable Procedure
17-133  Doubtful Accounts Procedure (Allowance for)
17-15   Student Accounts/Refund Policy
17-151  Request for Refund/Fee Waiver/Payment Extension Form
17-16   Student Financial Responsibility and Default Management Policy
17-161  Cohort Default Rate (CDR) Guidelines and Procedures
17-17   Student Loan Default Reduction Policy

Payables (20-29)
17-201  Payable Processing
17-201a  Direct Pay Disbursement Voucher
17-22   Stale Check Policy
17-23   Stale Check Policy – Foundation
17-241  Payroll Check Replacement Procedure
17-25   Travel Expense Reimbursement Policy
17-26   Travel Expense Reimbursement Procedure
17-261a  Travel Request Authorization Form
17-261b  Mileage Report Form
17-261c  Travel Expense Reimbursement Form
17-281  Payroll Processing/Human Resources
17-281a  Timesheet Full-Time
17-281b  Timesheet Part-Time
17-281c  CollegeNOW Part-Time Payroll Record
17-281d  Non-Credit Part-Time Payroll Record
17-281e  Timesheet Full-Time Faculty Non-Teaching Activities During Off-Semester
17-281f  Faculty Evaluation of Adjunct Faculty (Classroom Observation) Compensation Form
17-282  Payroll Processing Payroll/Benefits

Procurement (30-39)
17-30   Purchasing and Contracting Policy
17-301  Direct Purchasing & Competitive Selection Procedures
17-301a  Facilities Return Job Order (Damaged Items/Returns)
17-301b  Personal Service Contract (College)
17-301c  Personal Service Contract (Foundation)
17-301d  Requisition for Goods or Services
17-302 Expenditure of Public Funds for Food and Beverages
17-303 Vendor Relations Letter/Vendor Relation Procurement Procedures
17-31 Petty Cash (NC State College)
17-32 Petty Cash (CDC NC State/OSU-M)
17-33 Payment Card Policy
17-331 Payment Card Guidelines
17-34 Payment Card Policy - Foundation
17-35 College Identification Card Policy

Assets/Property (40-49)
17-40 Property Use Policy
17-401 Property Use Procedure
17-401a Key and Building Key Card Requisition Form
17-401b Office-Classroom Move Form
17-401c Facilities Equipment Loan Form
17-401d Facilities Equipment Transfer Form
17-401e Facilities Equipment Disposal Form
17-402 Donated Capital Assets Acceptance Procedure
17-402a Donated Equipment Form
17-41 Fleet Vehicle Use Policy
17-411 Fleet Vehicle Handbook
17-411a Facilities Fleet Car Request Form
17-411b Driving History Questionnaire

Records (50-59)
17-50 Family Educational Rights and Privacy Act (FERPA)
17-50a Authorization for the Release of Student Information (FERPA Release)
17-51 Records Retention Policy/Schedule
17-51a Certificate of Records Destruction
17-52 Identity Theft Protection Policy

3357:13-18 FACILITIES

Physical Plant/Property (01-09)
18-01 Student Accessibility Handbook (ADA Compliance)
18-02 NC State/OSU-M Use of College Buildings and Facilities Policy
18-03 NC State/OSU-M Drives and Canvassing Policy
18-04 NC State/OSU-M Posting Policy
18-041 NC State/OSU-M Posting Procedure
18-041a NC State/OSU-M Outdoor Event Board Request Form
18-05 NC State/OSU-M Bake Sale Policy
18-051 NC State/OSU-M Bake Sale Procedure
18-051a NC State/OSU-M Request for Bake Sale Form
18-06 NC State/OSU-M Outside Vendors at Events Policy
Health, Safety & Security (10-39)

18-10 NC State/OSU-M Campus Safety and Security
18-100 Illness and Bodily Injury Emergency Contacts
18-102 First Aid Kit Information
18-103 Blood Borne Pathogens
18-104 Procedures for Aids, ARC & HIV Positive
18-105 Non-Emergency Numbers
18-11 Fire Evacuation Plan
18-12 Tornado Safety and Shelter
18-13 College/Campus Closing Policy and Procedures
18-131 Class Cancellation Policy and Procedures
18-14 Hazardous Materials Policy/Procedures
18-15 Security Camera Policy
18-16 Bomb Threats
18-17 Power Failure Phones
18-18 Workplace Violence
18-19 Non-Smoking/Tobacco Policy
18-20 NC State/OSU-M Rollerblades, In-Line Skates and Skateboards Policy
18-21 NC State/OSU-M Driving on Sidewalks Policy
18-22 Classroom Food and Drink Policy
18-23 NC State/OSU-M Campus Wood Cutting Policy
18-24 NC State/OSU-M Parking on the Mansfield Campus Policy

Sustainability, Energy, and Efficiency (30-39)

18-30 Sustainability, Energy, and Labor Efficiencies throughout Campus

3357:13-19 COMMUNICATIONS & INFORMATION TECHNOLOGY

Communications (01-19)

19-01 Public Relations/Promotion
19-02 Graphics Standards Usage & Representation
PART III: APPENDICES

Appendix A – Ohio Revised Code Chapter 3333 Ohio Board of Regents

Appendix B – Ohio Revised Code Chapter 3357 Technical Colleges

Appendix C* – Ohio Administrative Code 3357:13 North Central State College District

Appendix D – Organizational Charts
Appendix E – Faculty and Staff Constitution (dated February 19, 2014)

Appendix F – Agreement between North Central State College and the Chapter of the North Central State Faculty Association-American Association of University Professors (AAUP) (effective August 23, 2017), Signature version (printable)

Appendix G* – Policies and Procedures for the North Central State College Foundation

Appendix H* – Listing of (OSU-Mansfield/NC State) Shared Services Policies

Appendix I* - Master Forms Index Sorted by form number Sorted by form title

Appendix J – Emergency Procedures Handbook (effective February 24, 2017)(see Employee section of MyNC)

* Work in Progress (Hyperlink is not active pending current development/updates/revisions)